

Adv. Residential Applications & Case Studies, Pt. I

Date: **April 16 - 17, 2012** Location: **St. Paul, MN**

Course

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|--------------------------------------|---|
| Category | Residential [Res] |
| Level | I |
| Attendance Hours | 14.0 |
| Exam Hours | 1.0 |
| Current Price | \$ 345.00 Member \$ 395.00 Regular |
| Note Please register early | After Apr 04, 2012 \$ 50.00 Late Fee |

Location

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|----------------|--|
| Name | Continuing Education & Conference Center, University of MN |
| Address | 1890 Buford Ave. |
| City | St. Paul |
| State | MN |
| Zip | 55108 |

[Click Here](#) to check state approvals

Sponsor

| | |
|---------------------|--|
| Contact | |
| Chapter | North Star |
| Website | www.northstarai.org |
| Contact Name | Maribelle Cushman |
| Email | maribellec@aol.com |
| Phone | (651) 633-0676 |

Instructor

Richard C. DuBay, SRPA, SRA

Description

This two-day course meets AQB criteria. In Part 1 of a two-part course package, you will apply appraisal techniques to solve a complex residential case study appraisal assignment. You will put your knowledge of terminology, concepts, procedures, and methods to the test as you demonstrate competence in the areas of appraisal analysis learned in previous courses. By successfully completing the course and exam, you will have met most states' education requirements in the content area identified as advanced residential applications and case studies. Individuals who are seeking the Appraisal Institute SRA designation can take this course and *Advanced Residential Report Writing/Part 2* as an alternative to completing the Residential Demonstration Report requirement.

Important Notes.

- If you wish to become a State Certified Residential Appraiser, *Advanced Residential Applications and Case Studies/Part 1* is approved by the Appraiser Qualifications Board for 15 content hours in advanced residential applications and case studies. *Advanced Residential Report Writing/Part 2* is approved for 30 hours in the appraisal subject matter elective category. Review the courses for which you have received credit to determine whether these courses are necessary for you to meet your education requirements.
- To use this course package as an alternative to the Residential Demonstration Report, you must register for Part 1 and Part 2 as back-to-back offerings at the same location. It is not permissible to take Part 2 for the Residential Demonstration Report alternative at a later time, nor is it permissible to register for Part 2 unless it is taken immediately after Part 1 at the same location.
- Course materials will be mailed to you before class begins and will be accompanied by a memo explaining the preparations that you should make before coming to class. Be sure to register at least 2 weeks before the course starting date so that you can receive your materials and begin the required preparations.
- For this course, case study solutions are **not** distributed at the end of class.

Please [CLICK HERE](#) to download the **REQUIRED** files **BEFORE** the course begins for important tips and tools.

Downloads

- [Table of Contents and Overview](#) [PDF]
- [Course Schedule](#) [PDF]

Audience

Appraisers seeking residential certification with experience and understanding of the fundamental concepts of appraising

Equipment

- Calculator
- Note.** A cell phone calculator may not be used for the course exam.

Recommended Equipment (Required for Advanced Residential Report Writing/Part 2)

- Laptop
- Flash Drive
- Software: Word & Excel OR Form software with AI Reports® Form 100, Summary Appraisal Report • Residential,

installed OR other word processor and spreadsheet AND Adobe software for converting files to PDFs

Prerequisites

Required:

- [Basic Appraisal Principles](#)
- [Basic Appraisal Procedures](#)
- [National Uniform Standards of Professional Appraisal Practice \(USPAP\) Course, 15-Hour](#)
- [Residential Market Analysis and Highest & Best Use](#)
- [Residential Site Valuation and Cost Approach](#)
- [Residential Sales Comparison and Income Approaches](#)
- [Residential Report Writing and Case Studies](#)
- [Real Estate Finance, Statistics, and Valuation Modeling](#)

Students must sign a waiver at the beginning of the course stating that they have the prerequisites. If they do not, they will not hold the Appraisal Institute responsible and will not expect to receive special attention during the course.

For Further Reading

- [The Appraisal of Real Estate, 13th ed.](#)
- [The Dictionary of Real Estate Appraisal, 5th ed.](#)
- [Appraising Residential Properties, 4th ed.](#)

Disclaimer

Cancellation Policy

- Up To 15 days prior to program start date, refund in full.
- 2 - 14 days prior to program start date, \$50.00 cancellation fee.
- Less than 2 days prior to program start date, forfeit of payment.

Program Material Policy

Beginning 4 weeks before the offering start date, program material will be shipped directly to the student. If this material has been shipped and you request a registration cancellation, you will automatically be charged a \$25.00 fee and you may keep the material. Once the fee is charged, your refund will be processed. Material returns are no longer accepted. Contact the offering sponsor for more information.

- Cancel Offering, \$25.00 material fee.

ENROLLMENT: Enrollment is on a first-come, first served basis. If the event is filled, a waiting list will be retained. The North Star Chapter reserves the rights to cancel, limit, or reschedule this event if the minimum enrollment level is not reached, and to change faculty assignments and facility locations at any time. Prospective students should confirm their registration with the Chapter office before making any nonrefundable airline reservations.

ATTENDANCE: The North Star Chapter and the Appraisal Institute enforce attendance requirements mandated by state licensing and certification regulatory agencies. One hundred percent (100%) attendance is required for all Appraisal Institute education programs. The Appraisal Institute issues certificates for State Certification/Licensing or State Continuing Education credit that verify successful completion and attendance of 100%. Students should not be late or leave early; if they are late or leave early, they will not receive credit. This follows Appraiser Qualification Board minimum criteria requirements.

PROGRAM MATERIAL POLICY: Beginning four weeks before the course start date, program materials will be shipped to the student. If you do not receive your materials within five business days of the start date, PLEASE NOTIFY the North Star Chapter office immediately. All students must bring their materials with them to class; there will be NO EXTRA's available.

ADA POLICY: If you have a disability and may require some accommodation at any event, please notify us in writing at least 2 weeks in advance and we will arrange for reasonable accommodations.

CANCELLATION: PLEASE READ CAREFULLY.

The North Star Chapter charges a \$50 cancellation fee.

If you cancel less than 48 hours before the start of the course or seminar you will receive NO REFUND. All cancellations must be submitted in writing to the Chapter Office in order to receive a refund. Confirmed students should not assume that cancellation has been granted until a confirmation has been received. Direct your e-mail requests to: maribellec@aol.com or fax: 651.633.5956.

If you cancel there is an additional \$25 material charge from the national office. You do not return course materials any longer.

Program materials will be shipped directly to the student. If you do not receive your materials within 5 days before the offering start date, please call the sponsor to inform them.

Additional Information

Course Schedule:

April 16 - 8:00 am – 8:30 am - Registration; 8:30 am – 5:00 pm Lecture;

April 17- 8:30 am - 4:00 pm Lecture; 4:00 pm - 5:00 pm – Exam

The Fees include Instruction, Course Materials, Coffee Breaks and Lunch.

Credit: Appraisal Institute Continuing Education Credit: full attendance at the Course and completion of the exam: 15 Hours.

State of Minnesota: 15 Hours of PreLicensing Credit (QE)with Exam - approved, 15 Hours of Continuing Education with exam approved; 14 Hours of CE without exam approved. Assessor CEUs

All courses and seminars will be held at the Continuing Education and Conference Center, 1890 Buford Ave., St. Paul, MN 5510

Hotel Information: Contact any of the following hotels and indicate you are attending a University of Minnesota course to receive a discounted rate.

- Radisson Hotel – Roseville: 651.636.4567 or toll free: 800.333.3333 www.radisson.com/rosevillemn (The Radisson has complimentary shuttle service available to the Continuing Education and Conference Center, if you request the shuttle service when you make your reservation.)

<http://marriott.com/property/propertypage/SACFR>

- Holiday Inn Express – 651.636.5800 - Shuttle service is available - please request when you make your reservation. 800-456-4000

- Ramada Plaza, 1330 Industrial Blvd., Mpls., MN 55413, 612-331-1900 – Shuttle service is available - please request when you make your reservation.

- Fairfield Inn – 651.636.7869 (or 1-800-228-2800 telling them you would like reservations at the Roseville, MN Fairfield Inn) <http://marriott.com/property/propertypage/SACFR>

- St. Paul-Days Inn Roseville – 651.636.5966

- Radisson Hotel Metrodome – 612.379.8888

Hotel Information can be found on the website at www.northstarai.org under the education link, pull down menu, “where can I stay”.

Please contact Maribelle: maribellec@aol.com 651.633-0676 if you have any questions or need assistance.

North Star Chapter office: 651.633.0676 FX: 651.633.5956

- [Map](#)

- [Directions](#)

North Star Chapter – Appraisal Institute

Presents:

Advanced Residential Applications & Case Studies

April 16-17, 2012

Continuing Education and Conference Center
University of MN – St. Paul Campus
1890 Buford Avenue, St. Paul, MN 55108
612-624-3275

15 PL Hours -Full attendance at Course
15 CE Hours - Appraisal
14 CE Hours without Exam - Appraisal

Please check you Appraisal Institute Membership status, or check Non-Member

_____ MAI _____ SRPA _____ SRA _____ Associate _____ Affiliate _____ Non-Member

Name _____

Company Name: _____

Company Address: _____

City _____ State: _____ Zip _____

Business Telephone: _____ Fax: _____

E-Mail: _____ State Lic. #: _____

Fees: Advanced Residential Applications & Case Studies (fees include- Course materials, Instruction, Lunch and breaks)

April 16 Registration: 8:00 a.m. – Class Lecture: 8:30 a.m. – 5:00 p.m.
April 17 Class Lecture: 8:30 a.m. – 4:00 p.m. Exam: 4:00 p.m. – 5:00 p.m.

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|----------------------------|--------------------------|----------|
| Member Appraisal Institute | \$ 345.00 | \$ _____ |
| Non-Member | \$ 395.00 | \$ _____ |
| Late Fee | \$ 50.00 (after April 4) | \$ _____ |
| | Total Due | \$ _____ |

Method of Payment: Check payable to Appraisal Institute _____ Visa _____ MasterCard _____

Credit Card # _____ Expiration Date _____

Billing Address _____

Name on Card: _____

Signature: _____

*** Register Early as Seating is Limited ***

Please complete and return with payment to: North Star Chapter – Appraisal Institute
1265 Josephine Road, Roseville, MN 55113

Credit card payments may be called in to 651.633.0676 or faxed to 651-633-5956 or

register online: www.northstarai.org/education